



Newcastle Higher Community Council
Cyngor Cymuned Newcastle Uchaf

To all Council Members
You are summonsed to an extraordinary meeting of full council to be held at
7.00pm on Wednesday 2nd August 2023

The meeting will be held on a remote basis in accordance with: The Local Government and Elections (Wales) Act 2021.

Join Zoom Meeting here: <https://zoom.us/j/91231916266>

A G E N D A

1	To welcome all attendees and receive any apologies for absence.
2	To agree an immediate and temporary clerking arrangement
3	To receive any disclosures of personal and/or prejudicial interests from members in accordance with the Code of Conduct.
4	An opportunity for members of the public to speak on any item on the agenda
5	To approve as a true and accurate record the minutes of <ul style="list-style-type: none">• May 9th 2023• June 13th 2023• July 11th 2023
6	To discuss any matters arising from the minutes of <ul style="list-style-type: none">• May 9th 2023• June 13th 2023• July 11th 2023
7	To consider and approve the recommendations of the HR committee made during the meeting held 2nd August 2023
8	To consider the recommendations of other committees: <ul style="list-style-type: none">• Maintenance Committee• Wellbeing Committee
9	Annual account and Audit 2022/23 <ul style="list-style-type: none">• To approve 9 payments as identified by the Auditor from 22/23• To approve annual accounts for 22/23• To note, consider and accept recommendations for the Internal Audit 22/23• To confirm arrangements of submitting required information to Audit Wales

10	To approve all payments previously agreed and made as follows: 03/7/23. J Porter - Clerks Pay and DBS check reimbursed (redacted) 13/7/23 Subscription to NSALG as agreed. £ 67.00 14/7/23 Information Commissioner officer subs. £ 35.00 17/7/23 HMRC PAYE. £ 16.93 20/7/23 DM Payroll. £ 60.00 20/7/23 D Davies (Baz) Aberkenfig Square. £200.00 27/7/23 J Porter, Clerks final Pay. (Redacted) 28/7/23 N Blake (noticeboard installation) £190.00
11	To review and approve 2023 Standing orders (attached)
12	To review and approve 2023 Financial regulations (attached)
13	To review and approve 2022/23 Annual Report (attached)
14	To note correspondence received and agree any relevant actions (attached)
15	To consider any items which the Chair considers should be discussed as a matter of urgency, or to be suggested for inclusion on the agenda for the next meeting.
16	To note forward meetings: Maintenance committee - August 3rd Online only due to issues with venues Finance and Audit committee - tbc Wellbeing Committee - tbc

*Members of the public and the press may attend and can obtain any documents referenced on the agenda which are not considered confidential prior to the meeting.
To request documents, email: clerknewcastlehighrcc@gmail.com*