



Newcastle Higher Community Council
Cyngor Cymuned Castellnewydd Uwch

Notice of Annual Meeting of Council

To: All Members of the Council

You are hereby summoned to the Annual Meeting of the Community Council on Thursday 19th May 2022 at 6:30pm. The meeting will be held as a hybrid meeting both at **Pen Y Fai Church in Wales Primary School** and remotely via Zoom for Business under the Local Government and Elections Act (Wales) 2021.

To access the remote meeting please use the meeting ID: 826 8928 0990 and Passcode:
NHCC

AGENDA

- 1 To receive nominations for and elect a Chair of the Council for 2022/23
- 2 To receive nominations for and elect a deputy Chair of the Council for 2022/23
- 3 To Receive Apologies for absence
- 4 To welcome new and old members to the Council
- 5 To receive nominations for Committee Membership (Max 5)
 - a. Staffing Committee
 - b. Maintenance Committee
 - c. Wellbeing Committee
 - d. Audit Finance and Policy Committee
- 6 To consider amendments to current Committee terms of reference
 - a. Suggested amendment that the Staffing Committee have a minimum of 1 meeting per year.
- 7 To confirm meeting dates for Committee's (Minimum 2 per year)
 - a. Staffing Committee
 - b. Maintenance Committee

- c. Wellbeing Committee
 - d. Audit Finance and Policy Committee
- 8 To confirm representative to
 - a. One Voice Wales Bridgend/Cardiff/Vale Area Committee meeting
 - b. Bridgend's Town & Community Council Forum
 - c. Review Clerk's subscription to Society of Local Council Clerks
- 9 Annual Reviews
 - a. To confirm Chairs Allowance for 2022 / 23 (Currently at £650)
 - b. To approve the Clerk to arrange 2 skips per year to Aberkenfig Allotment.
- 10 To review bank signatories which are currently 2 Councillors, a suggestion of 3 Councillors should be signatories.
- 11 Determine time and place of the Councils ordinary meetings up to and including the next Annual Meeting.

A Davies

Clerk to Newcastle Higher Community Council