



Newcastle Higher Community Council
Cyngor Cymuned Castellnewydd Uwch

To: All Members of the Council

You are hereby summoned to a meeting of the Community Council on Thursday 19th May 2022 at following the Councils Annual Meeting of Council. The meeting will be held as a hybrid meeting both at **Pen Y Fai Church in Wales Primary School** and remotely via Zoom for Business under the Local Government and Elections Act (Wales) 2021.

To access the remote meeting please use the meeting ID: 826 8928 0990 and Passcode:
NHCC

AGENDA

- 1/23 To receive apologies for absence
- 2/23 To receive declarations of Interests (if any) of Members in respect of the business to be transacted
- 3/23 To confirm and sign minutes of the Council meeting held on 12th April 2022
- 4/23 To consider matters arising from the Council meeting on 12th April 2022 not already on the agenda.
- 5/23 To receive reports from Community Associations
- 6/23 To receive questions or comments from Members of the Public
- 7/23 To discuss an application for Local Places for Nature
- 8/23 Maintenance report
 - a. To discuss rodent infestations on Newcastle Higher Community Councils land behind 10 Pleasant View, Aberkenfig and consider arrangements to rectify this.
 - b. To consider tree surveys to be undertaken at Aberkenfig Woodland and the Pheasant Field with a tender created in collaboration with the Maintenance committee.

- c. To consider reopening application for work to be tendered at Aberkenfig Woodland and Aberkenfig Square with the tender created in collaboration with the Maintenance Committee.
- d. To instruct the Maintenance Committee to investigate the removal of all Asbestos from Aberkenfig Allotments.
- e. To discuss the improvement of Dog bin provisions due to overflow issues and consider a tender to be created in collaboration with the Maintenance Committee.

9/23 To consider Co-option campaign for Aberkenfig ward in line with the Council's Co-option Policy.

10/23 Finance

- a. To receive accounts for payment

Name	Amount	Scribe Voucher Number
Clerks Pay	****	5
Clerks HMRC Payments	****	6
Clerks Pension Payments	****	7
Data Protection Fee	£40	8
SLCC (Clerk Membership)	£134	9
Nolan Skills (Skip Hire Aberkenfig Woodland)	£260	10
BHIB Council Insurance	£379.62	11
BCBC (Bus Shelter Cleaning)	£59.63	13

- b. To receive bank reconciliation to April 2022
- c. To approve the chain of office to be sent to Thomas Fattorini Ltd for engraving.
- d. To consider purchasing a box for the Councils Chain of office.
- e. To approve costing of £250 to improve the Councils website by AABC the current website provider. Example improvements requested to look like - <https://www.cowbridge-tc.gov.uk/>

11/23 To Consider Planning Applications and licence application received

1. Planning Application No.: P/22/259/FUL
Applicant: Mr J Bussey
Location: 27 Pen yr Heol Penyfai Bridgend CF31 4ND
Proposal: Single storey rear extension
2. Planning Application No.: P/22/271/RLX

Location: Tondy Waste Transfer Station Maesteg Road link to Ffordd Antwn and Rhodfa Parc Slip Tondy Bridgend CF32 9HZ
Proposal: Variation of condition 1 of P/20/289/FUL to relocate Zappshelter

3. Planning Application No.: P/22/277/FUL
Location: Riverside Cottage Angelton Road Penyfai Bridgend CF31 4LL
Proposal: New detached double garage
4. Application for renewal of sex establishment licence the private shop 72 Bridgend Road Aberkenfig

12/23 To receive Reports from Councillors

13/23 To receive BCBC Members Reports

14/23 To receive a report from the Clerk

15/23 Correspondence

1. Councillors
Councillors have received emails requesting information or gift cards, please be aware of the email address and be cautious if you are unaware of who has emailed.
2. Tondy and Aberkenfig Community Association
Access to Cycle Route 4 has been restored although BCBC reserves the right to close access if required under health and safety grounds.
3. Public Services Ombudsman for Wales
A conversation has taken place between the Clerk and the Public Services Ombudsman for Wales.
4. Scribe Accounting
Training session from Scribe are free of charge and will allow Councillors to have better understanding of the Council's Accounting software.
5. Member of the Public (Tree Survey)
It was noted that the Council would investigate arranging a tree survey and cut back at Aberkenfig Woodland
6. Asbestos Removal
Clerk contacted BCBC regarding Asbestos Removal, due to the location being a public address they would not be able to remove the items. Further investigation required.
7. Information Commissioner
An email was sent to the information commission regarding an outstanding invoice for the Data Protection Fee, the Clerk was notified that it is a legal requirement under the Data Protection (Charges and Information) Regulations 2018. A Payment for 2021 – 22 was made on the 9th May 2022.

8. An email from Pen Y Fai Postcard regarding their upcoming June / July version.
9. Member of the Public
A member of the public informed the Clerk that land to the rear of 10 Pleasant View, Aberkenfig, Bridgend is Rodent infestation.

16/23 To confirm the date of the next meeting

A DAVIES

Clerk to Newcastle Higher Community Council