



Minutes of the Newcastle Higher Community Council meeting held by telephone conference via Zoom on Tuesday 30th June 2021 at 8.00 p.m.

Cllr Meryl Wilkins: Presided

Present (5)

Councillors, Marged Griffiths, Meryl Wilkins, Heidi Bennett, Phillip Lathey and Altaf Hussian. Members of the public Jane Gabbie, Geoff Bushell and Stuart Baldwin (BCBC Cabinet Member for Communities).

Clerk, Adam Davies

1. To Receive Apologies for Absence
Apologies were received from Cllr James Radcliffe
2. To Receive Declarations of Interests (if any) of Members in respect of the business to be transacted.

Cllr Meryl Wilkins made a declaration relating to her personal interest in the following subject; Street Naming of the Ilanmoor homes development Parc Tondu, Merthyr Mawr Estate land. PenY Fai Common. Cllr Meryl Wilkins' full list of declarations of interests can be found on the Councils website.

3. To approve the Annual Accounts for 2020-21

The Council discussed the Internal Audits report which included:

10 payments that had been made but not approved by Council

Bank reconciliations to be produced monthly and presented to Council at Full Council meetings

The Council failed on 2 items including Maintenance of Accounting Records & Bank

Reconciliations and Review of Corporate Governance

Resolved:

The Council agreed as per the Internal Auditors report that the Council start using Scribe as its online auditing package at the cost of £385.00 plus VAT.

The Clerk to provide monthly bank reconciliations.

The Clerk to circulate the 10 payments that have not been previously approved by Council.

The annual accounts for Newcastle Higher Community Council was accepted by Cllr Marged Griffiths. and seconded by Cllr Heidi Bennett.

4. To discuss the CAT transfer of the Phenest Field

The Clerk informed the Council that the draft lease is now complete and BCBC are now ready to process the lease.

Resolved:

The Council unanimously agreed to sign the lease. The Clerk to make the arrangements.

The Clerk to contact the maintenance company to arrange a date to start.

There being no more business, the meeting closed at 20:30 p.m. The next meeting would be via video link, on Tuesday 13th July 2021.