



**Newcastle Higher Community Council  
Cyngor Cymuned Castellnewydd Uwch**

**AGENDA**

All Councillors are summoned to attend an Ordinary Meeting of the Full Council  
The meeting will be held at Tondu Primary School, Aberkenfig & online via zoom at 6.30pm on 13<sup>th</sup>  
February 2024

Link to join via zoom is: Meeting ID: <https://zoom.us/j/98079808523> // Meeting ID: 980 7980 8523

1. To receive apologies for absence.
2. To receive questions and observations from the public (10 mins)
3. Declarations of interest in accordance with section 51 of the local government act 2000. Any interests to be declared as items arise through the meeting.
4. To approve as a correct record thereof minutes of the full council meeting held on the 9<sup>th</sup> January 2024.
5. To consider matters arising from the Full Council Meeting held on the 9<sup>th</sup> January 2024.
6. To receive reports and approve recommendations from committees, where held:
  - a. Community, Environment & Projects Committee – Due to meeting January 30<sup>th</sup>
7. To consider the quotes and award the Pheasant Field Tender.
8. Clerk request to attend 'An Introduction to CiLCA' training session £50.00 + VAT on March 13<sup>th</sup> 2024. Brief update about enrolling onto course.
9. Receipt of invoice for AABC which would renew the domain for the old website. Clerk asks to stop this domain and launch the new website as soon as the domain is fixed by Freethought.
10. Clerk requests a councillor to be present at the Welfare Hall on to receive payments from Allotment Plot Holders and to review the price of Allotment Rents for next financial year.
11. Councillor Representation required at the school to present signs at an assembly.
12. To consider planning applications:

**Planning Application No.: P/24/35/FUL**

**Applicant: Mr M Wilkins**

**Location: 45 Heol Tyn-y-garn Pen-y-Fai Bridgend CF31 4PA**

**Proposal: Demolish existing single storey rear annexe and construct double and single storey rear extension**

**Planning Application No.: P/24/34/FUL**

**Applicant: Mrs T Sarvotham**

**Location: 15 Hillside Penyfai Bridgend CF31 4BG**

**Proposal: Demolish conservatory; construct ground & first floor rear extensions**

**Planning Application No.: T/24/2/TPO**

**Applicant: Mr S King**

**Location: 6 Sibrwd Y Dail Penyfai Bridgend CF31 4GB**

**Proposal: Hazel (G1): re-coppice to 7ft approx; Oak (T1): reduce by 10% and remove deadwood**

**Planning Application No.: P/23/765/FUL**

**Applicant: Mr R James**

**Location: 11 Alma Terrace Aberkenfig Bridgend CF32 9AL**

**Proposal: Detached garage in place of parking area**

**Planning Application No.: P/24/40/FUL**

**Applicant: Mrs S Adams**

**Location: 7 Wernlys Road Pen-y-fai Bridgend CF31 4NS**

**Proposal: Proposed first floor side extension**

13. Approval of accounts payable and financial update

a. To approve a list of payments made and to be made

Items confirmed as Paid:

| Payee                 | Item/Service   | Amount  | Confirmed Transaction Date |
|-----------------------|--|---------|----------------------------|
| Clerk                 | Quarterly Claim toward broadband expenses                                    | £30.00  | 12.01.2024                 |
| Clerk                 | Mobile Contract Bill (December 1 <sup>st</sup> and January 1 <sup>st</sup> ) | £16.00  | 12.01.2024                 |
| Crown Garden Services |  | £109.52 | 12.01.24                   |
| Clerk                 | Salary and Pension   | ****    | 30.01.24                   |
| HMRC                  | PAYE   | ****    | 30.01.24                   |
| NEST Pension          | NEST   | ****    | 01.02.24                   |
| Bridgend Electrical   | Supply and Installation of Xmas Tree Lights for Church                       | £600    | 12.01.24                   |

Items to authorize and Pay:

| Payee                 | Item/Service              | Amount  | Date to be paid          |
|-----------------------|---------------------------|---|--------------------------|
| B-Leaf                | Hanging Baskets           | £1864.80                                      | When approved by Council |
| Crown Garden Services | Grounds Maintenance       | £108.80                                       | When approved by Council |
| Clerk                 | McAfee Protection         | £39.99 (Higher amount than previously agreed) | When approved by council |
| Clerk                 | Ink X2 Purchases          | £53.36  | When approved by council |
| Clerk                 | February Salary & Pension | ****  | 28.02.2024               |
| HMRC                  | February Contributions    | ****  | 28.02.2024               |
| Bridgend Town Council | Q3 Payment Dog Bins       | £1248.00                                      | When approved by council |
| Bridgend Town Council | Q4 Payment Dog Bins       | £1248.00                                      | When approved by council |

b. To approve a list of income/receipts received: ***None received***

14. Finance Committee/ to provide financial update and run through full bank reconciliation.

Audit preparation and support from another clerk.

15. Chair to review and agree/contest bank reconciliation against bank accounts.

16. To note and consider correspondence

17. To receive Members reports

18. Any urgent items of business as determined by the chair.

19. Dates of the forward Committee meetings

20. To confirm the date of the next meeting: March 12<sup>th</sup> 2024 at 6.30pm

21. Public Interest Test

***22. The following resolution applies:***

By virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from the meeting on the basis that with regards to the following agenda items, disclosure thereof would be prejudicial to the public interest by reason of the personal and confidential nature disclosed in the business to be transacted.

- a. Cooption process to discuss the application for the application of the vacant councilor position and discuss finalizing co-option.