



Newcastle Higher Community Council Maintenance Committee
Pwyllgor Cynnal a Chadw Cyngor Cymuned Castell Newydd Uwch

To: Finance and Audit Committee Members

You are hereby summoned to a meeting of the Community Council's Finance and Audit Committee on **Tuesday 7th November 2023** at 6:30pm. The meeting will be held online via Zoom

Please dial in Join Zoom Meeting

<https://zoom.us/j/94952334535?pwd=ajlCVTR1SEF2WDRTOFhOZVNmM1dJZz09>

Meeting ID: 949 5233 4535

Passcode: 606343

AGENDA

- F01/23 Welcome and receive apologies
- F02/23 Declarations of interest from members to be highlighted (if any)
- F03/23 Audit Process Review 2023/24
- F04/23 Grants Process for 2024/25
- F05/23 To discuss completion of 2021/22 Audit and highlight recommendations laid out.
- F06/23 Budget 2024/25 draft to be prepared and be agreed by a committee to a propose to full council in November.
- F07/23 Procurement Policy
- F08/23 Ref Cllr Hopkin's recommendation of Purchase numbers from October's meeting. - Committee to discuss need for a PO book/system.
- F09/23 Financial Risk Assessment Draft
- F10/23 Chair of committee additional agenda items (if any) followed by any additional items by committee members (if any)