



**Newcastle Higher Community Council
Cyngor Cymuned Castellnewydd Uwch**

AGENDA

All Councillors are summoned to attend an Ordinary Meeting of the Full Council
The meeting will be held at Pen-y-Fai Primary School, Pen-y-Fai & online via zoom at 6.30pm on 12th
March 2024

Link to join via zoom is: Meeting ID: <https://zoom.us/j/93648746266> // Meeting ID: 936 4874 6266

1. To receive apologies for absence.
2. To receive questions and observations from the public (10 mins)
3. Welcome to the representatives from REACH. Short presentation on the process for the Pheasant field.
4. Declarations of interest in accordance with section 51 of the local government act 2000. Any interests to be declared as items arise through the meeting.
5. To approve as a correct record thereof minutes of the full council meeting held on the 13th February 2024.
6. To consider matters arising from the Full Council Meeting held on the 13th February 2024.
7. To receive reports and approve recommendations from committees, where held:
 - a. Community, Environment & Projects Committee
 - b. Finance & Audit Committee
8. Clerk update to include: Allotment rent, website launch & confirm email set up for all councillors.
9. To consider planning applications:

Town and Country Planning Act 1990 (as amended)

Planning Application No.: T/24/6/TPO

Applicant: Mrs A Nott

Location: 15 Coed y Cadno Pen-y-fai Bridgend CF31 4GA

Proposal: Crown reduction to lime tree

Town and Country Planning Act 1990 (as amended)

Planning Application No.: P/23/619/FUL

Applicant: Mr G Power

Location: Rear of 10-12 Penyfai Road Aberkenfig CF32 9AA

Proposal: Demolition of existing garages and construct new garage

Town and Country Planning Act 1990 (as amended)

Planning Application No.: P/23/671/FUL

Applicant: Mr K Bell Location: Glanteg 16 Hillcrest Penyfai CF31 4NL

Proposal: Demolition of existing garage and rear utility room / wc and construction of single storey side and rear extensions, alteration of existing access [amended plans received]

Town and Country Planning Act 1990 (as amended)

Planning Application No.: P/24/43/FUL

Applicant: Mrs T Davies Location: 28 Hillside Penyfai CF31 4BG

Proposal: First floor extension to side (above existing garage conversion) and rear of property (above single storey kitchen extension)

Town and Country Planning Act 1990 (as amended)

Planning Application No.: P/23/671/FUL

Applicant: Mr K Bell Location: Glanteg 16 Hillcrest Penyfai CF31 4NL

Proposal: Ground floor alterations and loft extension with dormer windows

10. Approval of accounts payable and financial update

- a. To approve a list of payments made and to be made

Items confirmed as Paid:

Payee	Item/Service	Amount	Confirmed Transaction Date
B-Leaf	Hanging Baskets	£1864.80	16.02.24
Crown Garden Services	Grounds Maintenance	£108.80	108.80
Clerk	McAfee Protection	£39.99 (Higher amount than previously agreed)	16.02.24
Clerk	Ink X2 Purchases	£53.36	16.02.24
Clerk	February Salary & Pension	****	01.03.24
HMRC	February Contributions	****	01.03.24
Bridgend Town Council	Q3 Payment Dog Bins	£1248.00	16.02.24
Bridgend Town Council	Q4 Payment Dog Bins	£1248.00	16.02.24

Items to authorize and Pay:

Payee	Item/Service	Amount	Date to be paid
Crown Garden Services	Grounds Maintenance	108.80	14.03.24
Clerk	March Salary & Pension	****	28.03.24
HMRC	March Contributions	****	28.03.24
South Wales Web Solutions Hosting & Support	New Website	£432.00 (VAT)	14.03.24
BCBC	Pen-y-Fai Christmas Tree and charges	£907.28	14.03.24
Clerk	Receipt for stamps (Allotment letters)	£15.00	14.03.24

- b. To approve a list of income/receipts received: **£430 Allotment Rent - £80.00 Outstanding**

11. Finance committee recommend that council approve to pay for another clerk to assist in the audit process.
12. To recommend the clerk's overtime is paid in March payroll.
13. To note and consider correspondence.
14. To receive Members reports
15. Any urgent items of business as determined by the chair.
16. Dates of the forward Committee meetings
17. To confirm the date of the next meeting: April 9th 2024 at 6.30pm