



***Newcastle Higher Community Council
Cyngor Cymuned Castellnewydd Uwch***

Minutes of Newcastle Higher Community Council's Meeting held at **Pen Y Fai Church in Wales Primary School** on Tuesday 12th July 2022 at 7pm.

Cllr Heidi Bennett: Presided

Present (9)

Councillors, Marged Griffiths, Heidi Bennett, Sarah Botterill, David Hopkins, Elizabeth Morgan, Gaynor Hewitt, Samantha Barker, Gethin Brown and Julie Kemble.

Member of the Public.

Clerk: Adam Davies

33/23 To receive apologies for absence

Apologies were received from Councillor's Jane Gebbie, Mike Flanagan and Richard Hughes.

34/23 To receive declarations of Interests (if any) of Members in respect of the business to be transacted

Cllr's Heidi Bennett and Marged Griffiths declared a personal interest due to being members of Pen Y Fai Community Association.

Cllr Heidi Bennett declared an interest in planning because of her appointment to BCBC's Planning Committee.

35/23 To confirm and sign minutes of the Council meeting held on 12th July 2022

Several typos were identified to be amended.

It was noted that item 25/23 should be condensed with key points noted.

It was noted that item 30/23 Cllr Griffiths report was regarding 2 separate items.

The Minutes of the Ordinary Meeting held on the 12th July 2022 were confirmed as a true record and duly signed. Proposed by Cllr Griffiths, seconded by Cllr Hewitt.

36/23 To consider matters arising from the Council meeting on 14th June 2022 not already on the agenda.

20/23

The Council discussed the hanging basket provision for this year and agreed that the Councils baskets are not colourful enough it was noted that we should request brighter colours for future tenders.

Cllr Hopkins informed the Council that he has walked Pen Y Fai and confirmed that there are 25 usable lampposts with 5 unusable due to signs from Heol Tyn Y Garn down to Church Road.

It was noted that the Maintenance Committee will review hanging baskets and Christmas Lights and possible welcome sign to both wards.

The Council was informed that the Socker School in The Pheasant Field has not yet provided their risk assessment or insurance. It was requested that a formal letter to be sent to inform that not further use of the field is possible until the Council has received this information.

Cllr Bennett has been in contact with local PCSO's and it was noted that there is currently no PCSO allocated to Aberkenfig and Pen Y Fai Currently. Cllr Bennett will forward this to the Clerk. It was noted that the Council should continue to invite local PCSO's for an update on crime within both wards.

23/23

Cllr Hewitt noted that vehicle within Aberkenfig particularly Bridgend Road have been speeding and mounting the pavement. Cllr Bennett agreed to contact Go Safe.

30/23

Cllr Morgan noted that the sinkhole reported near Tondu Primary school has been filled.

Asbestos sheeting littering Highways Man's Lane have been removed.

Cllr Bennett reported that the vandalized Caravan at Colemans Lane is on private land and so the Council is unable to do anything. Cllr Bennett has reported this to Natural Resource Wales.

37/23 To receive reports from Community Associations

Tondu and Aberkenfig Community Association (TACA) noted that a letter has been sent to BCBC regarding vandalism in Coronation Street Park.

TACA informed that work has started in Pentre Felin regarding grounds work starting for the new Parc Tondu development. Complaints were put in with the developers regarding the work due to it casing flooding, construction traffic, dust and work commencing at 6:45am. TACA stated that the developer have now resolved the complaints after attending a face-to-face meeting.

Work in Pentre Felin is planned for 10 months.

Pen Y Fai Community Association have delivered all of their coins purchased for the Queens Jubilee, Coins are now being offered for sale at £2.50 to raise funds for its next event.

It was noted that an event is planned for either the 13th or 14th August utilizing the cancelled acts from the Jubilee event in June.

38/23 To receive questions or comments from Members of the Public

No Comments were received.

39/23 To receive BCBC Members Reports

It was requested that the next meeting member with reports should provide them in writing for distribution before the meeting.

40/23 Maintenance report

- To discuss improvements to Aberkenfig Square

It was agreed to allow the maintenance committee to look into a tender for approval at its meeting.

It was discussed that the height of the planting beds at Aberkenfig Square should be increased with new topsoil, and a quote's obtained from our independent contractor.

It was requested that a letter be drafted to request local businesses within Aberkenfig to support some sponsorship of Christmas lights and or hanging baskets.

Councillors agreed to purchase a new flag for the pole in Aberkenfig.

41/23 Finance

- To receive accounts for payment

Name	Amount	Scribe Voucher Number
Awen Cultural Trust / Hanging Baskets	1,862.40	29
Graham Paul / Payroll	108.00	30
Thomas Fattorini Ltd / Chain Engraving	123.31	31
Bridgend Town Council / Dog Bins	1,120.00	32
PVCA Grant / Kim Reffell	171.04	33
Clerk Salary	****	34

Clerk HMRC Payment	****	35
Clerk Pension	****	36

An invoice for additional hanging baskets were removed as the Council agreed to consider other hanging basket types for next year.

b. To receive bank reconciliation to June 2022

The Council was provided with a bank reconciliation to the end of April 2022. Cllr Bennett proposed to accept the reconciliation seconded by Cllr Hewitt.

It was noted that the Councils 6 monthly budget review is to be provided at the next Council meeting 6 monthly budget in September.

c. To approve Hybrid meeting devices.

Councillors discussed costings provided for a new laptop, and virtual meeting camera. It was discussed that other items such as a projector should be considered and costed.

It was proposed to accept a provision costing of £1500 towards the cost of these devices and to include advice from an It expert. Proposed by Cllr Griffiths and seconded by Cllr Boterill.

42/23 To discuss locations for the defibrillator and approve payment of a defibrillator cabinets.

It was requested to follow up on an email previously sent to the Swan regarding the installation of the defibrillator.

43/23 To confirm council audit items have been sent to Audit Wales.

It was confirmed that the councils audit has been sent to Audit Wales for review

44/23 To Consider Planning Applications

Councillor Bennett noted that is any discussion were to take place she would leave the room.

Although the Council noted the following applications and made no comment:

1. Planning Application No.: P/22/357/FUL
Location: 23 Chantal Avenue Penyfai CF31 4NN
Proposal: Extension to existing front dormer
2. Planning Application No.: P/22/417/FUL
Location: Land at All Saints Way Penyfai CF31 4BT
Proposal: Retention of gabion baskets relating to works undertaken to form new access into the playing field

45/23 To receive Reports from Councillors

Councillor Hewitt informed the council that she has seen a number of complaints regarding the merging New Street Surgery to Ashfield and Newcastle Surgery.

Cllr Hewitt has arranged a meeting with Senedd Member Huw Irranca Davies.

It was requested to see if the library can support with application and sending of document online at Aberkenfig Library run by Awen Cultural Trust.

Discussed earlier within the meeting:

Cllr Hopkins noted that there is overhanging brambles branches along Church Road towards the Murco Garage, Cllr Bennett asked Cllr Hopkins to send the photos to her to be reported.

Cllr Morgan noted a similar issue with overgrown brambles opposite Bakers Electronics in Aberkenfig.

Cllr Brown noted that there are several dog bins within Aberkenfig that are not fit for purpose. Cllr Brown was informed that the Council old has a dozen bins that are the responsibility of the Council, and it was discussed that he will be provided with the location map.

Due to the Clerk not scheduling the wellbeing committee on the 5th July. it was agreed to have a meeting on the 2nd August at 6pm.

46/23 Correspondence

1. Pen Y Fai Church in Wales Primary School
Confirmation of Meeting Date to December 2022
2. Thomas Fattorini Ltd
Confirmation that the requested Chain of office box is due in August 2022
3. PVCA
Requesting updates regarding the following:
 - update on the progress of the Pheasant Field Community Asset Transfer;
 - update on progress of the Community Asset Transfer of the field between Angelton Green and Cavendish Park;
 - purchase and siting of notice board in Penyfai village;
 - plans for purchasing and installing improvements to the fields mentioned above such as benches, lighting and plants
4. Cllr Bennett
Requested Ecology or wildlife survey - Pheasant Field
5. Co-Option
Notification to Gethin accepting his position of Councillor for Aberkenfig.
6. Swan Aberkenfig
Cllr Griffiths met with the tenants of the Swan and a letter from the Clerk has been set requesting the permission to install a defibrillator onto their building.

47/23 To confirm the date of the next meeting

It was confirmed that the meeting will be on the 13th September 2022 at Tondu Primary School.

There being no more business, the meeting closed at 09:00pm.

Signed Date

Chair of Newcastle Higher Community Council