



***Newcastle Higher Community Council***  
***Cyngor Cymuned Castellnewydd Uwch***

Minutes of Newcastle Higher Community Council's Meeting at **Tondu Primary School and Online** on Tuesday 10th January 2023 at 6:30pm

Cllr Heidi Bennett: Presided

Present (7)

Councillors, David Hopkins, Michael Flanagan, Heidi Bennett, Sarah Botterill, Gethin Brown, Elizabeth Morgan and Julie Kemble

Member of the Public.

Clerk: Adam Davies

107/23 To receive apologies for absence

Apologies were received from Cllr's Samantha Barker, Gaynor Hewitt, Jane Gebbie, Marged Griffiths and Richard Hughes.

108/23 To receive Questions and Observations from the Public (10 mins)

A Member of the public followed up their original comment relating to the Tree at Pen Y Fai Common requiring additional support. The Clerk noted that an email was sent to BCBC with no response received.

109/23 Declarations of Interest in accordance with Section 51 of the Local Government Act 2000.

Cllr Bennett declared a personal interest regarding any planning related items.

Any interests to be declared as items arise through the meeting.

Cllr Bennett and Cllr Kimble declared a personal interest regarding Pen Y Fai Community Association.

110/23 To approve as a correct record thereof Minutes of the Council Meeting held on the 13<sup>th</sup> December 2022.

It was noted that the minutes of the meeting were not provided in a timely manner and will be deferred to the next meeting for approval.

111/23 To consider matters arising from the Council meeting held on 13<sup>th</sup> December 2022 not already on the agenda.

90/23 An email was sent to Finance at BCBC requesting the original documentation, but no information has yet been received.

92/23 It was noted that the new policies agreed last meeting have not yet been placed onto the website.

101/23 Councillors have yet received any further information relating to Speed Scoping within the wards and requested the clerk to email our PCSO for further details.

112/23 To receive reports from Community Association representatives

- Tondy and Aberkenfig Community Association

An email report from Tondy and Aberkenfig Community Association was read out stating the following issues.

The fantastic success of the Farmers Market put on by Cllr Brown for TACA.

The lack of grit bins within Tondy and Aberkenfig

Issues with using Aberkenfig Square as a U turn.

Issues with the resurfaced A4063 Aberkenfig bypass

Cllr Bennett noted that several issues have been brought to her and Cllr's Gebbies attention and they have been sending referrals to BCBC on behalf of the Aberkenfig Residents.

Councillors thanked Cllr Brown for his great effort spent of the Farmers Market in Aberkenfig.

- Pen Y Fai Community Association

A verbal report was provided to the Council by Cllr Kemble

The Christmas Carol service that took place last month was a huge success with a large turnout.

The Community Association AGM was taking place today.

It was noted that the Council and PVCA should consider using the Pen Y Fai Church in Wales School for further activities with permission from the Headteacher. The Clerk noted a letter was recently sent to the Headteacher relating to using the hall for summer activities. Cllr Flanigan as a Community governor has agreed to also present the letter at their next meeting.

113/23 To receive an update on the Council's website.

A basic draft was provided to Cllr's Gebbie and Bennett for consideration as part of the working group related to the new website implementation. It was noted that improvements were sent via email to the clerk which included adding the developer to our conversations.

Councillors were recently sent the link by Cllr Bennett to provide their feedback.

The only observation at this point was that the Council's Logo's yellow / gold colour should be improved.

114/23 Review and approval of outstanding projects or actions.

The Actions record was not sent to Councillors and so was not discussed in detail.

The Notice Board is awaiting an invoice for purchase.

The Defibrillator at the Swan is still outstanding, Cllr Brown agreed to visit the Swan.

115/23 Approval of Accounts Payable & Financial Update

a. To note bank reconciliation summary as at the 4<sup>th</sup> January 2023.

The Council approved the bank reconciliation which was duly signed noting the balances of the Councils accounts as £77,629 and £18,493 with the Council savings account.

b. To approve a list of payments made up to the 4<sup>th</sup> January 2023.

Name	Amount	Scribe Voucher Number
Currys Business (Microsoft 365 and McAfee Total Protection)	£76.17	98

c. To approve a list of receipts received up to the 4<sup>th</sup> January 2023

Name	Amount	Scribe Voucher Number
Clerk Wage	****	101
Clerk Pension	****	100

Clerk HMRC Payments	£151.4	99
Crown Garden Services (Grass Cutting)	£103.73	102
DM Payroll Services Ltd (New Payroll provider)	£40	84
Floodlighting & Electrical Services Limited (Christmas Lights)	£1,842.00	103
	£2,016.00	104
	£1,968.00	105
	£4,980.00	106
	£696.00	107
Total	£11,757.13 Plus, Clerk Wage / Pension	

An Additional Invoice was presented to Councillors from Rowan Hobbs (ROWAN GARDEN DESIGNS & LANDSCAPES LTD) for the value of £840

The Council discussed that no cut has yet taken place relating the Pheasant Fields inside hedge and have agreed to withhold payment and send a letter asking for work to be completed.

The Council accepted these payments, proposed by Cllr Flanagan, and seconded by Cllr Kimble.

d. To approve a list of salary payments for previous month

Clerk's wage was noted with his payslip available for viewing on the Council's Scribe Account.

e. To consider the purchase of new hanging baskets

Local Hanging Baskets were not discussed over the Christmas Break and so it was agreed to arrange a meeting for the 16<sup>th</sup> January 2023 to urgently arrange the purchasing of these items.

f. To consider the purchase of addition Grit bins

The Council discussed the additional purchasing of grit bins and agreed the following.

Cllr Brown and Botterill to consider appropriate location for Aberkenfig and report back to the Council with identified locations.

Cllr Bennett has asked BCBC's Highways if they would continue to fill the additional grit bins if the Council chooses to purchase them.

116/23 Consideration of matters related to precept request to BCBC for 2023-24

The Clerk confirmed the acceptance of the precept amount to BCBC for £53,637.

117/23 To consider matters related to the Cavendish Park Community Asset Transfer.

The Council discussed the proposed Cavendish Park Community Asset Transfer stating the following:

BCBC has already approved the Cavendish Park Community Asset Transfer to the Council if it wishes to do so.

There are currently park refurbishments taking place around Bridgend County and the Council would be premature to take on any facilities that may be part of the BCBC refurbishments.

It was agreed not to progress the application at this time until further information is known regarding any potential improvement works.

There has been no further information received regarding the Community Asset transfer of Pandy Park.

118/23 Consideration of planning applications for response to BCBC

Councillors Bennett left the room and declared an interest on planning, The Deputy Chair Cllr Flanagan took Councillors through the applications:

- A. Planning Application No.: T/22/39/TPO  
Location: 1 & 2 Sibrwd y Dail Penyfai Bridgend CF31 4GB  
Proposal: Reduce Hawthorn at 1 Sibrwd y Dail and Sycamore at 2 Sibrwd y Dail by a third (Amended location and description received 16-12-22)
- B. Planning Application No.: P/22/827/FUL  
Location: West Lodge Court Colman Bridgend CF31 4NG  
Proposal: Extension and alterations to dwelling including demolition of conservatory, garage and Outbuilding
- C. Planning Application No.: P/22/828/DPN  
Location: Beulah Mission Hall Bridgend road Aberkenfig CF32 9AE

Proposal: Prior notification for demolition of hall and vestry buildings

- D. Planning Application No.: P/22/799/FUL  
Location: 31 Hillcrest Penyfai CF31 4NL  
Proposal: Convert garage to dining area with new flat roof and lantern; front dormer; extend rear dormer; internal alterations
- E. Planning Application No.: P/22/798/FUL  
Location: 4 Protheroe Avenue Penyfai CF31 4LU  
Proposal: Two storey rear extension

Appeal Granted (For information)

The application Ref P/21/914/FUL, dated 17 September 2021  
The appeal is allowed and planning permission is granted for conversion of existing garage into games room and basement cinema with glazed link to the main dwelling and associated works at Longacre, Old Coachman's Lane, Court Colman, Bridgend, CF32 0HD, in accordance with the terms of the application, Ref P/21/914/FUL, dated 17 September 2021, subject to the conditions set out in the schedule to this decision letter.

The Council considered all applications and made no comments.

119/23 Clerk's report

The Clerk informed councillors of his 2 weeks' time off arranged with the chair was taken through the Christmas Break.

The Clerk asked Councillor to consider work that requires to be done on the Public Rights of way.

120/23 Members Reports

Cllr Brown noted that the retail park in Pentre Felin has no adequate seating for those of low mobility.

The Council agreed to contact the management company informing them of this issue and request if they would install a bench in or around the entrance of Home Bargains. It was noted that is the management company was unwilling to purchase a new bench that we request if they would allow us to purchase a new bench and they install it.

Cllr Brown noted the issue of parking during the times of 1:30pm and 2:30pm on a Friday due to those attending the Mosque in Aberkenfig.

Cllr Bennett agreed to ask V2C there would be any possibility of members of the congregation would be able to use areas in front of the garages of Dunraven Street owned by V2C as a safe parking area.

**Resolved:**

Clerk to contact Pentre Felin Management company to install Bench.

Cllr Botterill noted that Christmas Lights in Aberkenfig were fixed but some continued to have bulbs out.

The Clerk noted that he had contacted Blachere Illumination and confirmed that there is a warranty for both new and used lights which they will fix or replace.

**Resolved:**

Clerk to arrange Christmas light repair.

Cllr Hopkins discussed the continued issue of speeding from Murco Garage along Bridgend Road along Church Street towards The Pheasant.

Cllr Kemble noted that the continues to be several issues regarding parking around Pen Y Fai Church in Wales Primary School.

**Resolved:**

Clerk to contact Local PCSO's to attend our next meeting.

Councillors thanked Darren from Floodlighting and Electrical for volunteering their time to illuminate Christmas Lights at the Wesley Church Centre in Tondy.

Councillors would also like to thank Bridgend Electrical Services for illuminating the lights at the All-Saints Church in Pen Y Fai.

**Resolved:**

Clerk to send formal letters of thanks to both.

121/23 Update from Borough Councillors

Cllr Bennett BCBC member for Pen y Fai noted that there is huge pressure on the Local Government for the next financial year and that she suggested all members to provide their say through the Budget Consultation.

BCBC's Budget Consultation is currently ongoing.

122/23 Correspondence

1. One Voice Wales  
A Number of Training activities have been booked by Cllrs.
2. One Voice Wales  
Bridgend/Cardiff/Vale Area Committee 16th January 2023 at 7pm
3. Member of the Public  
Confirmation that the hedge at the pheasant field has still not been cut.

Councillors noted the correspondence.

123/23 South Wales Police Report (For information)

The report was noted.

124/23 Date of next Subcommittee meetings

- Maintenance Committee  
16<sup>th</sup> January 2023  
7<sup>th</sup> February 2023
- Staffing Committee  
28<sup>th</sup> February 2023
- Wellbeing Committee  
21<sup>st</sup> March 2023 but likely earlier.

Resolved

Clerk to forward Self-Assessment.

Training plan to be created for consideration at the next Audit, Finance and Policy Committee.

124/23 To confirm the date of next meeting

Pen Y Fai Church in Wales Primary School on the 14<sup>th</sup> February 2023 at 6:30pm

There being no more business, the meeting closed at 19:57.

Signed .....  
Chair of Newcastle Higher Community Council

Date .....