



Minutes of the Newcastle Higher Community Council meeting held by video conference via Zoom on Tuesday 12th April 2022 at 7.00 p.m.

Cllr Meryl Wilkins: Presided

Present (7)

Councillors, Marged Griffiths, Meryl Wilkins, Heidi Bennett, Jane Gebbie, Sarah Botterill, David Hopkins, Michael Flanagan. Member of the Public, Claudette Evans.

Clerk, Adam Davies

1. To receive apologies for absence
Apologies were received from Cllr Elizabeth Morgan, Gaynor Hewitt, Samantha Barker, Altaf Hussain, James Radcliffe.
2. To receive declarations of Interests (if any) of Members in respect of the business to be transacted

Cllr Meryl Wilkins made a declaration relating to her personal interest in the following subject; Street Naming of the Ilanmoor homes development Parc Tondu, Merthyr Mawr Estate land. PenY Fai Common. Cllr Meryl Wilkins' full list of declarations of interests can be found on the Councils website.

Cllr Heidi Bennett and Marged Griffiths declared a personal interest due to being members of Pen Y Fai Community Association.

3. To confirm and sign minutes of the Council meeting held on 8th March 2022

A number of typos were identified and to be amended.

Resolved:

The Minutes of the Meeting held on the 8th March 2022 were confirmed and signed. Proposed by Cllr Flanagan, seconded by Cllr Bennett.

4. To consider matters arising from the Council meeting on 8th February 2022 not already on the agenda.

There were no matters arising.

5. To receive reports from Community Associations

Claudette from Tondu and Aberkenfig Community Association (TACC) informed the Council of the following:

Cycle Route 4 is currently restricted due to the Park Tondu development, this issue has meant there is difficult access for bicycles and prams with no access for disabled users. An email was received to TACC with the developers agreeing to open the gate while development is not being undertaken and due to health and safety issues will be closed if work is being undertaken along the route.

It was noted that Aberkenfig Square requires maintenance such as benches requiring painting.

Improvements along the route between Pentre Felin and Aberkenfig has caused a trip hazard and an email was sent to National Rail.

Resolved: Clerk to contact National Rail regarding the crossing between Pentre Felin and Aberkenfig.

6. To receive questions or comments from Members of the Public

There were no questions from members of the public.

7. To receive a report of the rights of way work completed

Cllr Flanagan kindly completed a number of walks within Pen Y Fai and completed a report provided to the Council on the current state of the rights of way. The Clerk thanked Cllr Flanagan for his effort in this, which was used to identify areas that were maintained during the month of March.

8. Finance

a. To receive accounts for payment

	£
Floodlighting and Electrical (Aberkenfig Christmas Lights)	1,938.00
Crown Garden Services (The Pheasant Field Maintenance)	790.37
Bridgend Town Council Dog waste disposal service £80 per week from 1 Jan 2022 to 31 March 2022 10 bins (£8 per bin)	1,040.00
Clerks Monthly Wage (April 2022)	****

The Council accepted these payments, proposed by Cllr Bennett and seconded by Cllr Hopkins

a. To receive bank reconciliation for February 2022

The Council was provided with a bank reconciliation to the end of March 2022. Cllr Flanagan proposed to accept the reconciliation seconded by Cllr Boterill.

9. To approve draft Committee terms of reference.

The following Committee References were approved with an alteration: the minimum meeting for each Committee would be 2 per year.

Audit, Finance and Policy Committee
Maintenance Committee

Staffing Committee
Wellbeing Committee

The Committee References were proposed by Cllr Hopkins and seconded by Cllr Griffiths, the Council unanimously agreed.

Resolved: Committee References to be placed onto the Councils website.

10. To discuss Jubilee Celebrations and event application

Discussed earlier within the meeting, Cllr Griffiths updated the Council on the progress of the Community Associations Jubateea Picnic Event. She thanked the Council for the support they have offered toward the event.

It was discussed that the best way to distribute the coins will be through the schools with extras purchased to allow those who live within the ward but are not within the school to also receive a coin.

The Council agreed that the Coins purchased for Aberkenfig should continue to have the PVCA Logo on them.

11. To Consider Planning Applications

The Council noted the following applications and made no comment:

P/22/161/FUL

Location: 93 St Brides Road Aberkenfig CF32 9RA

Proposal: Rear single storey extension

P/22/199/FUL

Location: 2 Rhyd Cottage Rhyd Lane Penyfai Bridgend CF31 4LP

Proposal: Single storey rear extension

P/22/187/FUL

Location: Bryher Lodge Heol yr Egwlys Penyfai Bridgend CF31 4LY

Proposal: Demolish conservatory and garage; build single storey rear/side extension and attic conversion

12. To receive Reports from Councillors

Discussed earlier in the meeting, Cllr Hopkins reported that along Church Road there have been a number of vehicles speeding toward the A4063.

Cllr's noted that a number of initiatives have been attempted including speed signs put up by the Community Council and Go Safe have been within the area to monitor the issue.

It was also discussed that there is not a safe route toward Bridgend from Pen Y Fai, due to no safe crossing over the lights by the Murco Garage, it was suggested the new Council consider prioritising this.

13. Correspondence

Penybont Athletic FC Young Players Soccer School

A request has been received to use the Pheasant Field as the Groups base of operations through the summer months which they have done for a number of years. Will the Council in principal allow the Group to continue to use the facility this financial year?

The Council discussed the application from the Soccer School to use the Pheasant Field and agreed for them to use it free of charge with proof of Public Liability insurance and a adiquare risk assessment provided to the Council.

It was suggested that the Council consider drafting a Written Agreement for future use of the Field.

Boverton Nurseries

Breach of Commercial sensitive material.

Boverton Nurseries have identified that the Clerk has been placing full disclosure of contract costs onto the Council's minutes, it was identified that this should not be the case and as such has now been removed.

Kerry (Internal Auditor)

The Council's internal Auditor will be assessing the Councils account and details on the 8th and 9th May 2022.

NEST Pensions

As agreed during the start of the Clerks employment. NEST has now been set up and the appropriate contributions from the 1st April 2021 has been taken from the Council's account.

BCBC

BCBC has confirmed that the Council's Presept was set at £53,637.

Pen Y Fai Postcard

Pen Y Fai Postcard has been received and Sent to all Councillors.

BCBC

A proposed Diversion of a number of Footpaths at land off Maesteg Road, Tondu.

The Council discussed the proposed diversion of the footpath 12, 16 and 17 managed by the Council. It was noted that the short period of time to assess the changes were unacceptable due to May's Elections.

Resolved: It was agreed to contact BCBC and request an extension to the application process. To enquire if an equality impact assessment was undertaken. To ask if the Council will be fairly compensated for maintenance of an extended route under the Agency Agreement for Public Rights of Way.

There being no more business, the meeting closed at 08:00pm. The next meeting would be in person, location to be arranged, on Thursday 19th May 2022 at 6:30pm.